

## ***2016 Key Dates – Primary Election***

<b>On Ballot Pri/Gen</b>	<b>Date</b>	<b>Activity</b>	<b>C4 Report Period</b>
<b>P, G</b>	Within 2 weeks of forming a committee	Ballot Issue Committees file a C-1pc. File an amended C-1pc within 10 days of a change in the committee. File C-3 and C-4 to report any activity through the day prior to filing the C-1.	Through day before C-1 is filed.
<b>P, G</b>	Start – June 10	File Monthly C-4 and C-3, if necessary. Reports are due on the 10 <sup>th</sup> of the month when contributions received or expenditures made since the last report filed exceed \$200.	From the day after the closing date of the previous report through the last day of the preceding month.
	May 13, 2016	Last Day for City Council to place an issue on the Primary ballot	
	<b>May 30, 2016</b>	<b>Memorial Day</b>	
<b>P, G</b>	June 1	Weekly reporting of C-3s begins. File C-3s every Monday. If no deposits were made during the previous seven days, no C-3 is required.	
<b>P, G</b>	<b>July 4</b>	<b>Fourth of July.</b> C-3s due on July 5 <sup>th</sup> .	
<b>G</b>	July 11* Sept. 12*	File Monthly C-4 <u>only if</u> your campaign will NOT appear on the August 2 Primary ballot. Continue to file weekly C-3s. No other reports are due unless your committee makes Independent Expenditures.*	From the day after the closing date of the previous report through June 30, July 31, August 31.
<b>P</b>	July 12	21 day Pre-Primary Election C-4 due	Jun. 1 - July 11
<b>P</b>	July 12- Aug. 1	<u>21 day Special Reporting Period.</u> By 4:30 p.m. the day after RECEIPT, file a Special Report when the Committee receives a contribution of \$1,000 or more.  New Committees that form during this period must file a C-1pc within 3 business days.	
<b>P</b>	July 25	Campaign Books are open for public inspection for two hours as designated on the C-1pc.	Books must be current within 1 day
<b>P</b>	July 26 – Aug. 1	Campaign Books are open for public inspection by appointment, excluding the weekend.	Books must be current within 1 day.
<b>P</b>	July 26	7 day Pre-Primary Election C-4 due.	July 12 – July 25
	<b>August 2</b>	<b>Primary Election Day</b>	

\* When 10th of the month falls on a weekend, reports are due on this date (i.e.the next business day).

## *2016 Key Dates – General Election*

On Ballot Pri/Gen	Date	Activity	C4 Report Period
<b>G</b>	August 10	July C-4 (with C-3s, if any) due	From the day after the closing date of the last report filed through last day of previous month (i.e. 7/31, 8/31).
	Sept. 12*	August C-4 (with C-3s, if any) due	
	<b>Sept. 7</b>	<b>Labor Day</b>	
<b>P</b>	Sept. 12*	Post-Primary C-4 Due	July 26 - Aug. 31
<b>P</b>	Oct. 10 <sup>i</sup>	C-4 Due only for candidate campaigns that will not appear on the General Election ballot.	Sept. 1 – Sept. 30
<b>G</b>	Oct. 18	21 day Pre-General Election C-4 due	Sept. 1 – Oct. 17
<b>G</b>	Oct. 18 – Nov. 7	<u>21 day Special Reporting Period.</u> File a Special Report when the Committee <i>receives</i> a contribution of \$1,000 or more.  Contributions received prior to the 21 <sup>st</sup> day, but not yet reported must also be reported on Oct. 18.  New Committees created during, or within 3 days of, this period must file a C-1pc within 3 business days of forming. <sup>+</sup>	By 4:30 p.m. the day after <i>receipt</i>
<b>G</b>	Oct. 31 – Nov. 8	File C-3s on same day deposit is made.	
<b>G</b>	Oct. 31	Campaign Books are open for public inspection for two hours as designated on the C-1 or C-1(pc).	Books must be current within 1 day
<b>G</b>	Nov. 1 – Nov. 7	Campaign Books are open for public inspection by appointment, excluding the weekend.	Books must be current within 1 day
<b>G</b>	Nov. 1	7 day Pre-General C-4 due	Oct. 18 – Oct. 31
	<b>November 8</b>	<b>General Election Day</b>	
<b>G</b>	December 12*	Post –Election C-4 due (with C-3s, if any)	Nov. 1 - 30
<b>P</b>	December 12*	C-4 (with C-3s, if any)	Nov 1 - 30
<b>P, G</b>	Jan.10 – Apr 10, 2017	File C-4s with C-3s on the 10 <sup>th</sup> of the month until committee files its Final Report.	Close of last report – Last day of preceding calendar month.
<b>P, G</b>	May 10, 2017	Final Report due no later than today. Committee can file a Final Report before this time.	Close of last report – April 30, 2017.

\* When 10th of the month falls on a weekend, reports are due on this date (i.e.the next business day).

<sup>+</sup> If your committee is considering, or plans to make, or has made an Independent Expenditure in support of or opposition to a Seattle City r Ballot Issue, contact Polly Grow to determine what your reporting obligations are. Some Independent Expenditures are required to be reported within 5 days, others within 24 hours. Polly can be reached at (206) 615-1248 or [polly.grow@seattle.gov](mailto:polly.grow@seattle.gov).

<sup>i</sup> October 10 is a Federal holiday, but not a State or City holiday.